



NOTICE OF PUBLIC MEETING

REGULAR MEETING OF THE BOARD OF TRUSTEES

Tuesday, May 8, 2018

4:30 p.m.

**Southeastern Community College
1500 West Agency Road, West Burlington, Iowa
Board Room (Room #AD-1)**

Tentative Agenda

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
 - 1.3.1 Audience
 - 1.3.2 Administration
 - 1.3.3 Board
- 1.4 Iowa Association of Community College Trustees Report

2.0 World Changing – Changing Our Thinking

- 2.1 Emerging Issues/Future Agenda Items
- 2.2 Retention Model

3.0 Action Items

3.1 Approval of Consent Agenda

(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)

3.2 Industrial New Jobs Training Certificates (2018-1 Multiple Project)

- 3.2.1 Resolution Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$755,000 Industrial New Jobs Training Certificates (2018-1 Multiple Project)
- 3.2.2 Resolution Directing the Sale and Delivery of \$755,000 Industrial New Jobs Training Certificates, Series 2018-1
- 3.2.3 Resolution Authorizing the Issuance of \$755,000 Industrial New Jobs Training Certificates, Series 2018-1, and Providing for the Securing of Such Certificates for the Purpose of Carrying Out an Industrial New Jobs Training Program Designated as the 2018-1 Multiple Project and Approval of Continuing Disclosure Certificate

3.3 Receive Teachers' Notices and Recommendations to Terminate Contracts of

Department of Corrections Chapter 279 Employees for Budgetary Reasons/No Hearing Requested/Take Action on Termination Recommendations for Reasons Stated in Notice

3.4 Service Charges and Fees Schedule

3.5 President's Contract

4.0 Accountability

4.1 President's Report

4.2 Financial Report

4.3 Facilities Update

5.0 Future Meetings

Iowa Association of Community College Trustees (IACCT) meetings:

- June 14, 9 a.m., IACCT Office
- July 18 – 20, IACCT Annual Conference, North Iowa Area Community College (Mason City)

SCC Board of Trustees meetings:

- Monday, June 11, 5 p.m. at West Burlington Campus
- Monday, June 18, 1 – 4 p.m. at West Burlington Campus
- Monday, July 9, 5 p.m. at Mt. Pleasant Center

6.0 Adjournment



Sherry Zeller, Board Secretary

Item 3.1
CONSENT AGENDA
for
May 8, 2018, Regular Board Meeting

1. Approval of Minutes
 - April 9, 2018, Regular Board meeting
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Cody Ferris	Administrative Assistant – Academic Affairs	11/08/2016	04/30/2018	Accepted Administrative Assistant – CTE/CBIZ position.
Kristina Martinez	Director of Adult Education	11/28/2016	05/29/2018	Personal.
Susan Reid	Learning Resources Coordinator	08/21/2017	05/31/2018	Personal.

4. Employment Contracts

- a. FY 2019 Administrative Contracts (see attached list)
- b. FY 2019 Faculty Contracts (see attached list)
- c. FY 2019 H.E.A. Professional Services Contracts (see attached list)
- d. FY 2019 Professional Services Contracts (see attached list)
- e. FY 2019 Support Staff Contracts (see attached list)
- f. FY 2019 Workforce Center Promise Jobs Contracts (see attached list)

g. Name	Title	Contract Period	Salary
Cody Ferris (Replacement)	Administrative Assistant – CTE/CBIZ	May 1, 2018 – June 30, 2018	Hourly Rate: \$14.99 (\$31,179.20 annual)
David Metzger (New)	Owner Representative – Greater Burlington Area Sports Facilities	March 15, 2018 – June 30, 2018	\$11,798.71 (\$39,840 annual)